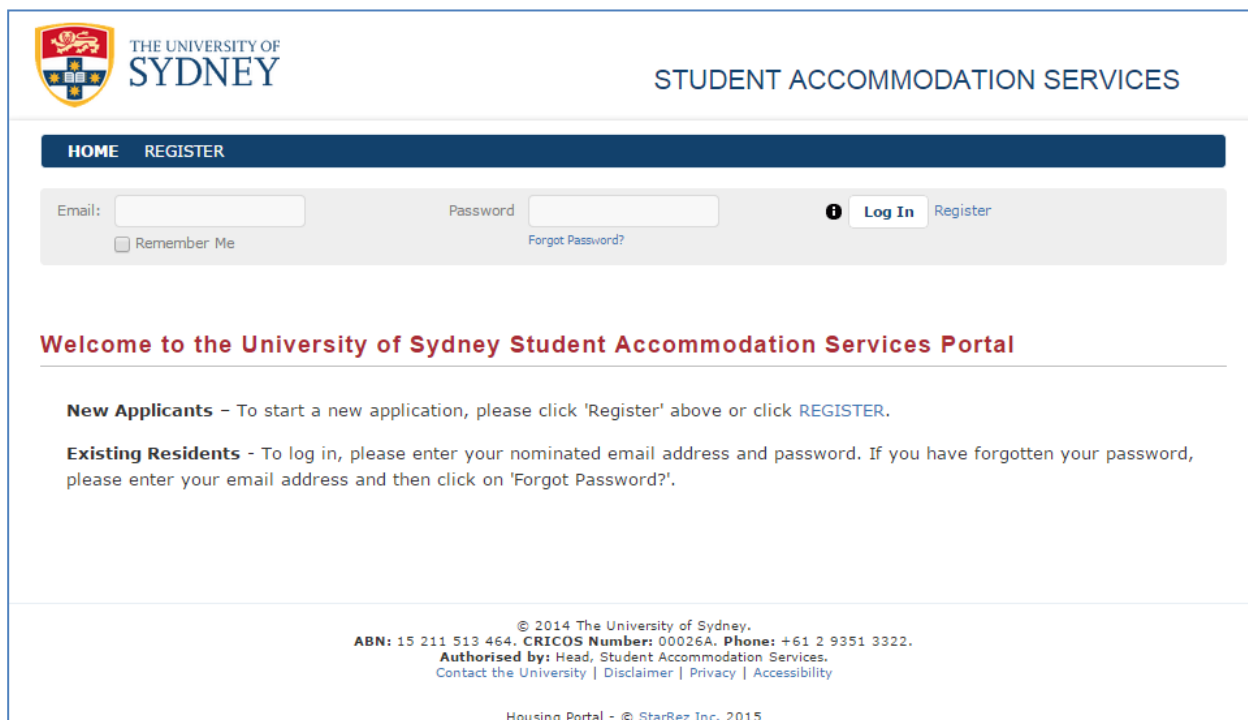


Book a common room online

1. Log in to the Student Accommodation Services portal at <http://usyd.starrezhousing.com/StarRezPortal> with your email address and password.



The screenshot shows the login page of the University of Sydney Student Accommodation Services Portal. At the top left is the University of Sydney crest and name. To the right, it says 'STUDENT ACCOMMODATION SERVICES'. Below this is a navigation bar with 'HOME' and 'REGISTER' links. The main login area contains fields for 'Email:' and 'Password:', a 'Remember Me' checkbox, and a 'Forgot Password?' link. There are 'Log In' and 'Register' buttons. Below the login fields, a red heading reads 'Welcome to the University of Sydney Student Accommodation Services Portal'. Underneath, there are instructions for 'New Applicants' and 'Existing Residents'. At the bottom, there is a footer with copyright information, ABN, CRICOS Number, phone number, and links for 'Contact the University', 'Disclaimer', 'Privacy', and 'Accessibility'.

THE UNIVERSITY OF
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STUDENT ACCOMMODATION SERVICES

HOME REGISTER

Email: Password:

☐ Remember Me [Forgot Password?](#)

Log In [Register](#)

Welcome to the University of Sydney Student Accommodation Services Portal


New Applicants - To start a new application, please click 'Register' above or click [REGISTER](#).

Existing Residents - To log in, please enter your nominated email address and password. If you have forgotten your password, please enter your email address and then click on 'Forgot Password?'.

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Housing Portal - © StarRez Inc. 2015

2. Click on “Resources”. Note that the “Resources” menu option is only available if you are currently In Room, i.e. checked in to student accommodation. The “Resources” option will not be visible after you have checked out.



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STUDENT ACCOMMODATION SERVICES

HOME UPDATE DETAILS APPLICATION ACCOUNTS SHOP MAINTENANCE INVENTORY **RESOURCES** VISITORS

Home

Welcome to the Student Accommodation Services Portal

Through this portal, you will be able to perform the following:

- [Update](#) your personal details, contact details, and special needs and requirements
- [Apply](#) for accommodation at the University of Sydney
- [Pay](#) any outstanding charges
- [View](#) correspondences sent to you by Student Accommodation Services
- Change your portal login email and password by clicking on the arrow at the top right corner (next to your name)
- Lodge maintenance requests (in room residents only)
- Complete room condition report (in room residents only)
- Register an overnight guest (in room residents at Queen Mary and Abercrombie only)
- Purchase items (in room residents at Camperdown, Darlington, and Cumberland campuses only)

Information for Current Residents


- [Residential Agreement Terms and Conditions](#)
- [Resident Handbook \(Queen Mary Building\)](#)
- [How to make a payment](#)
- [How to view correspondences](#)
- [How to lodge a maintenance request](#)
- [How to complete a room inventory inspection](#)
- [How to register an overnight guest](#)
- [How to purchase items](#)

If you require any assistance with the portal or have any enquiries about Accommodation at the University of Sydney, please contact Student Accommodation Services at accommodation.info@sydney.edu.au or +61 2 9351 3322.

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3. To book a common room, enter the "From" and "To" dates. Please note that both dates must be a future date. Please also note that the maximum duration of your booking is 2 hours. Then, click "Search".



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STUDENT ACCOMMODATION SERVICES

HOME UPDATE DETAILS APPLICATION ACCOUNTS SHOP MAINTENANCE INVENTORY **RESOURCES** VISITORS

Request Resource

You can use this page to book common rooms at your accommodation facility. Please note that this feature is only available to residents staying at Queen Mary and Abercrombie.

Please select from the filter below to search for available rooms.

You will receive an email confirmation once your booking is confirmed.

Filter Resources

Resource Type:
QM - Common Room

From:
7/03/2016 6:00 pm


To:
7/03/2016 8:00 pm

Search

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4. A list of available common rooms will appear.



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STUDENT ACCOMMODATION SERVICES

HOMEUPDATE DETAILSAPPLICATIONACCOUNTSSHOPMAINTENANCEINVENTORYRESOURCESVISITORS

Request Resource

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Please select from the filter below to search for available rooms.

You will receive an email confirmation once your booking is confirmed.

Filter Resources

Resource Type:
QM - Common Room

From: 7/03/2016 6:00 pm To: 7/03/2016 8:00 pm


Search

Resource	Description
QM - Meeting Room 2	
QM - Meeting Room 3	
QM - Meeting Room 4	
QM - Meeting Room 5	
QM - Meeting Room 6	
QM - Theatre	
QM - Private Dining Room	
QM - Music Room 1	
QM - Music Room 2	
QM - Music Room 3	
QM - Music Room 4	
QM - Roof Terrace Kitchen	
QM - Meeting Room 8	

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5. Select the common room that you would like to book and then click on “Request Resource”.



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HOME UPDATE DETAILS APPLICATION ACCOUNTS SHOP MAINTENANCE INVENTORY **RESOURCES** VISITORS

Request Resource

You can use this page to book common rooms at your accommodation facility. Please note that this feature is only available to residents staying at Queen Mary and Abercrombie.

Please select from the filter below to search for available rooms.

You will receive an email confirmation once your booking is confirmed.

Filter Resources

Resource Type:
QM - Common Room

From: 7/03/2016 6:00 pm To: 7/03/2016 8:00 pm

Search

Resource	Description
QM - Meeting Room 2	
QM - Meeting Room 3	
QM - Meeting Room 4	
QM - Meeting Room 5	
QM - Meeting Room 6	
QM - Theatre	
QM - Private Dining Room	
QM - Music Room 1	
QM - Music Room 2	
QM - Music Room 3	
QM - Music Room 4	
QM - Roof Terrace Kitchen	
QM - Meeting Room 8	

Requesting: **QM - Private Dining Room**

Request Resource

6. A prompt will appear. Click “Yes” to confirm your request.

The screenshot shows the 'Request Resource' page on the University of Sydney's Student Accommodation Services website. The page includes a navigation bar with links like HOME, UPDATE DETAILS, APPLICATION, ACCOUNTS, SHOP, MAINTENANCE, INVENTORY, RESOURCES, and VISITORS. The main content area has a section titled 'Request Resource' with instructions on how to book common rooms. Below this is a 'Filter Resources' section with a dropdown for 'Resource Type' set to 'QM - Common Room', and date/time pickers for 'From' (7/03/2016 6:00 pm) and 'To'. A 'Search' button is present. A table lists various resources, with 'QM - Private Dining Room' highlighted in orange. A modal dialog box is open over the table, asking: 'Are you sure you wish to request QM - Private Dining Room between 7/03/2016 6:00 pm and 7/03/2016 8:00 pm?'. The dialog has 'Yes' and 'No' buttons, with 'Yes' circled in red. At the bottom of the page, it says 'Requesting: QM - Private Dining Room' and has a 'Request Resource' button with a circular arrow icon.

THE UNIVERSITY OF SYDNEY

STUDENT ACCOMMODATION SERVICES

HOME UPDATE DETAILS APPLICATION ACCOUNTS SHOP MAINTENANCE INVENTORY RESOURCES VISITORS

Request Resource

You can use this page to book common rooms at your accommodation facility. Please note that this feature is only available to residents staying at Queen Mary and Abercrombie.

Please select from the filter below to search for available rooms.

You will receive an email confirmation once your booking is confirmed.

Filter Resources

Resource Type:
QM - Common Room

From: 7/03/2016 6:00 pm To:

Search

Resource	
QM - Meeting Room 2	
QM - Meeting Room 3	
QM - Meeting Room 4	
QM - Meeting Room 5	
QM - Meeting Room 6	
QM - Theatre	
QM - Private Dining Room	
QM - Music Room 1	
QM - Music Room 2	
QM - Music Room 3	
QM - Music Room 4	
QM - Roof Terrace Kitchen	
QM - Meeting Room 8	

Requesting: QM - Private Dining Room

Request Resource

Request Resource
Are you sure you wish to request QM - Private Dining Room between 7/03/2016 6:00 pm and 7/03/2016 8:00 pm?
Yes **No**

7. You will receive an email confirmation for your request. Please contact the reception of your accommodation facility to confirm your booking.